

AUSTRALIAN SOCIETY OF ORTHODONTISTS INC.

MINUTES OF THE ANNUAL GENERAL MEETING HELD AT THE MARITIME MUSEUM, DARLING HARBOUR, SYDNEY ON SATURDAY 19 MARCH 2005 COMMENCING AT 12 NOON

1. **PRESENT:** E Crawford President (in the Chair)
T Shields 1st Vice-President
D Fuller Secretary
I Lavrin Treasurer
- | | | | | | |
|----------------|---------------|--------------|-------------|--------------|------------|
| R Adams | S Amari | C Antoniou | D Armstrong | L Barbagallo | A Barry |
| J Bleakley | S Bobbera | I Bomba | G Brice | P Buchholz | J Cameron |
| B Carach | A Cayley | R Cook | S Cooper | M Cordato | J Curtain |
| A Darendeliler | G Dickinson | M Dineen | C Dreyer | I Edwards | R Edwards |
| J Fong | M Fong | A Fraser | J Fricker | S Fryer | |
| M Goonewardene | | N Gullotta | R Hammond | P Hannan | P Hanrahan |
| M Harkness | J Hawkins | R Henry | S Herriott | C Ho | G Ho |
| B Hookey | R James | J Jenner | G Keogh | M Kum | T Lam |
| S Langford | S Lee | G Lenz | B Lewin | E Lim | R Marks |
| H McCallum | E McKenzie | K Mezger | P Miles | S Moate | G J Moore |
| K Moseling | D Mullins | D Nader | C Nelson | R Olive | H Omar |
| J Owen | A Paetyangkul | S Papas | R Pedley | E J Peel | |
| R M Pepperell | A Pistolese | M Rapaport | M Razza | T Rex | G Roberts |
| S Saicich | W Samson | T Scarff | R Schimann | P Schneider | C Scott |
| P A Scott | T Shell | T Shields | S Singer | D Sriram | G Squires |
| P Standish | D Tait | B Taylor | C Theodosi | A Tindall | M Tod |
| S Vasudavan | D Vickers | H Wasilewsky | I Watson | B Weekes | S Whittle |
| A Wood | J Yee | A Yusupov | A Zea | | |
- E Swaby, Executive Officer, Recording
2. **APOLOGIES:** J Armitage, S Brown, K Chan, J Coolican, S French, J Geenty, M Harry, R Hay, H McLean, N Pinto, M Sims, J Stamatis, P Southall,

The President, Dr E Crawford, opened the meeting and asked everyone to sign the attendance sheets which were being circulated so that the attendance can be accurately reflected in the minutes.

Dr Crawford took Chairman's privilege to change the order of the meeting from the agenda by dealing with the awards first.

(1) Distinguished Service Award

Council had received a nomination for the Distinguished Service Award to be awarded to Dr Alan Parker and had agreed to put the nomination to the AGM.

Dr Crawford read out Dr Parker's c.v. in support of the nomination.

MOVED E Crawford seconded D Fuller

THAT Dr Alan Parker be awarded the Distinguished Service Award.

CARRIED UNANIMOUSLY.

Dr Crawford presented Dr Parker with this Distinguished Service Award medal.

A vote of acclamation was given and Dr Parker thanked everyone for the honour.

(2) Honorary Life Membership

The Federal Council had unanimously recommended that Dr Richard Cook be awarded Honorary Life Membership.

Dr Goonewardene read out Dr Cook's c.v. in support of the nomination.

MOVED M Goonewardene seconded M Razza

THAT Dr Richard Cook be awarded Honorary Life Membership.

CARRIED UNANIMOUSLY.

Dr Crawford presented Dr Cook with his Honorary Life Membership Jewel.

A vote of acclamation was given and Dr Cook thanked everyone for the award.

3. MINUTES OF PREVIOUS ANNUAL GENERAL MEETING

The minutes of the Annual General Meeting held on 27 February 2004 had been circulated to all members.

MOVED E Crawford seconded I Watson

THAT the minutes of the Annual General Meeting held on 27 February 2004 be accepted as a true and correct record.

CARRIED.

4. BUSINESS ARISING FROM MINUTES

All business arising from the minutes was covered under the agenda.

MOVED D Fuller seconded I Lavrin

THAT all the reports circulated with the agenda papers be received.

CARRIED.

5. PRESIDENT'S REPORT

Dr Crawford spoke to his report and reminded members that we have a wonderful newsletter which keeps members informed of all activities of the Society.

The Executive have completed one year of its term and a lot of activities have taken place. Most of these are listed in the President's report. The A C Nielsen survey was well worth doing as we gained valuable information from the results.

Dr Crawford recorded a vote of thanks to Dr Watson for all his hard work in establishing tremendous relationships with all the Societies in the Region. Dr Crawford had visited Seoul and New Zealand last year and would be going to San Francisco, Paris, India and Japan later in the year. This contact with other areas is strengthening the ties with other Societies and this must continue as it is very important for the WFO 2010 Congress to be a success.

MOVED E Crawford seconded G Squires

THAT the President's report be adopted.

CARRIED.

6. TREASURER'S REPORT

6.1 ASO Inc Auditor's Report for financial year ended 31.12.2004

6.2 AOJ -Auditor's Report for financial year ended 31.12.2004

6.3 ASO Foundation Auditor's Report for financial year ended 31.12.2004

Dr Lavrin spoke to the Auditor's reports and advised that the financial position of the Society had been difficult in 2004 but was now in a stable condition.

The Treasurer asked for questions. No questions.

MOVED I Lavrin seconded P Hanrahan

THAT the Auditor's Reports be adopted.

CARRIED.

6.4 Subscriptions for 2006

Dr Lavrin advised that the Representatives and Council Meeting had proposed that the following subscriptions for 2006:

Application fee for AOB:		\$200.00
Membership subscriptions:	Full Members and Associates	\$595.00
	Corresponding members	\$265.00
	Overseas members	\$285.00
	Retired Members (no change)	\$60.00
	Student Members	No fee
Journal subscriptions:	ASO Full Members, Associates	\$160.00
	Corresponding, Overseas & Retired (no change)	
	Individual subscribers	\$200.00
	Congress levy	\$200.00
	WFO 2010 levy (no change)	\$150.00
	Foundation levy (no change)	\$100.00

MOVED I Lavrin seconded P Scott

THAT the fee increases as listed be approved and take effect for financial year commencing 1 January 2006.

CARRIED.

Dr Theodosi asked if the category for Association members would continue and it was advised that this would be discussed later in the meeting.

6.5 Appointment of Auditors

MOVED I Lavrin seconded J Curtain

THAT Sandra Grollmus be retained as the ASO Auditor.

CARRIED.

Dr Crawford thanked Dr Lavrin for his report.

MOVED I Lavrin seconded A Yusopov

THAT the Treasurer's report be adopted.

CARRIED.

7. SECRETARY'S REPORT

Dr Fuller advised that since the report had been written the Executive and Council have had several meetings with Mr Francis Child, the new owner of the Australian Professional Centre. He is in the process of introducing new technology into the office and one of the exciting things that will occur is that the database will be linked to the website and members will be able to update their own information.

MOVED D Fuller seconded M Razza

THAT the Secretary's Report be adopted.

CARRIED.

8. EXECUTIVE OFFICER'S REPORT

Liz Swaby had nothing to add to the report.

MOVED E Crawford seconded I Lavrin

THAT the Executive Officer's report be adopted.

CARRIED.

Dr Crawford thanked Liz Swaby for her work with the ASO over the years and was happy to report that she had agreed to continue working for the ASO under the new management.

A vote of thanks was recorded to Liz Swaby.

9. COMMITTEE REPORTS

9.1 Appeal Committee Report

Dr Dryer had nothing to add to the report.

MOVED C Dreyer seconded J Hawkins

THAT the Appeal Committee Report be adopted.

CARRIED.

9.2 Archival Committee Report

Dr Keogh had nothing further to add to his report.

Dr Crawford thanked Dr Keogh not only for the work he had done but for the work he would be doing in the future.

MOVED G Keogh seconded E Crawford

THAT the Archival Committee Report be adopted.

CARRIED.

9.3 Australian Orthodontic Board Report

Dr Shields had nothing to add to the report.

MOVED T Shields seconded P Hannan

THAT the Australian Orthodontic Board Report be adopted.

CARRIED.

9.4 Australian Orthodontic Journal Report

Dr Harkness advised there would be between 8 and 12 articles in the next issue of the Journal and some items would be moved from the Journal to the Newsletter.

MOVED M Harkness seconded J Owen

THAT the Australian Orthodontic Journal Report be adopted.

CARRIED.

Dr Crawford thanked Dr Harkness and his team for an excellent job of making the Journal something to be proud of and making it financially self-sufficient.

9.5 Cleft Lip & Palate Reference Committee Report

Nothing to report.

MOVED E Crawford seconded C Nelson

THAT the Cleft Lip & Palate Reference Committee Report be adopted.

CARRIED.

9.6 Congress Reports

9.6.1 20TH ASO Congress Report

Dr Scott advised that the programme for the Congress would be out late July/early August and will be placed on the website as well as being sent out in hard copy.

MOVED P Scott seconded D Fuller

THAT the 20th ASO Congress report be adopted.

CARRIED.

Dr Lipshatz congratulated the Congress Committee on the excellent CD which had been put out on the Congress, it was an excellent idea.

Dr Scott advised that there are spare copies of the CD if anyone would like additional copies. Noted.

9.6.2 21st ASO Congress Report

Dr James had nothing to add to his report.

MOVED R James seconded T Shields

THAT the 21st ASO Congress Report be adopted.

CARRIED.

9.7 Constitution Committee Report

Dr Cameron had nothing to add to his report and the constitutional changes would be dealt with later in the meeting.

MOVED J Cameron seconded P Hannan

THAT the Constitution Committee Report be adopted.

CARRIED.

Dr Crawford thanked Dr Cameron for taking over the role of Constitution Committee Chair from Dr Hannan. He was doing an excellent job with the guidance of Dr Hannan. It is an ongoing job keeping the Constitution up to date.

Dr Crawford advised that both Drs Cameron and Shell were invited members at Council Meetings so that Council could be kept up to date. Noted.

9.8 Education/Membership Advisory Committee Report

Dr Goonewardene reported that the Education Committee had a very productive meeting yesterday with the Representative from RACDS and the Trustees of the Foundation to develop a plan on the examinations of the RACDS and on how the Milton Sims Award will be established.

MOVED M Goonewardene seconded M Razza

THAT the Education/Membership Advisory Committee Report be adopted.

CARRIED.

9.9 Foundation for Research & Education Committee Report

Dr Dickinson advised that a most generous gift had been received from Dr David Thornton Taylor of \$100,000 in memory of his wife and the Janice Thornton Taylor Visiting Lectureship will be established to honour this gift. It is hoped this will take effect later this year.

The Foundation for the Future Appeal still continues and if people are not yet donors they should consider becoming a donor. Any amount will be appreciated, it does not matter how small it is. The Foundation is hoping to reach the goal of \$1 million.

Two research grants had been approved and there had been two submissions for the Rocky Mountain Travelling Fellowship had been received. This will be awarded this year and it was a great relief because it has not been awarded for the last two years.

Dr Deborah Harris won the Elsdon Storey Research Essay and in her absence the medal was presented on her behalf to Prof A Darendeliler.

One sad thing is that the Foundation is losing a Trustee as Dr Wasilewsky has resigned. Dr Wasilewsky had been a Trustee since 1994 and the energy he brought to the Committee is seen today. The amount of work he has done over the year was enormous.

A vote of acclamation was given to Dr Wasilewsky.

MOVED G Dickinson seconded J Curtain

THAT the Foundation for Research & Education Committee Report be adopted.

CARRIED.

Dr Crawford thanked the Foundation for all the work they had done in organising an excellent meeting.

9.10 Orthodontic Services Committee

Dr Fryer advised that there were three updates to his report:

- (1) Council has adopted the new Allied Personnel Policy
- (2) The Patient Transfer form is now available on the website
- (3) Legal advice has been received on the informed Consent Form. This will be modified and a new version will be available in the near future.

Dr Adams asked what the policy was on the use of Allied Personnel in Orthodontic Practices.

Dr Fryer advised that the policy had been circulated to all State Branches so that it can be discussed at State Branch Meetings and the amended policy will be published in the next newsletter.

Dr Squires asked if members should continue to use the Informed Consent Form in its present form and Dr Fryer advised people could continue to use it but the advice received was that it was not a secure form of informed consent. The wording has been altered and the new form should be available within two months. Noted.

MOVED S Fryer seconded C Dreyer

THAT the Orthodontic Services Committee report be adopted.

CARRIED.

9.11 Public Relations Committee Report

Dr Crawford spoke to the Public Relations Committee and gave details of how he became to be the Interim Chairman. Dr Wexler had resigned and had been thanked for his work on the Committee.

The Public Relations Committee is a very hard working committee and a Public Relations Consultant, Ms Sally Romano (NewsReleaseXpress), had been appointed to assist the Committee. She is working hard on updating ASO literature and the website etc. and is giving her time free of charge to the Give a Smile™ project. The Committee is a national committee with the base committee operating in the State where the Executive resides. State Representatives and Council are kept informed of all activities. A proposal for a new logo for ASO has been worked on and will be announced in the next newsletter. Council fully endorsed the process and voted without dissent (9 for, 1 abstention) for the proposed new logo.

Give a Smile™ application forms were handed out to the meeting for people to sign and submit.

Dr Hanrahan asked what the situation would be if someone committed to the project but then for some reason had to withdraw.

Dr Crawford advised that a person commits to one patient a year but can move out if circumstances change. The Charter looks at several “what ifs” and covers most events.

A vote of thanks was recorded to Drs Fuller, Armitage and Sheridan for all the work they had done on the Give a Smile™ project.

Dr Yusupov offered congratulations to the Give a Smile™ Committee, in particular the Chair, Dr Ted Crawford, for all the work done as it was a very exciting project.

MOVED E Crawford seconded K Moseling

THAT the Public Relations Committee Report be adopted.

CARRIED.

9.13 WFO 2010 Committee Report

Dr Olive reported that SIOCC had met yesterday and adopted a logo. The theme for the Congress had been set and the Committee will be in uniform for the Paris meeting.

Dr Olive asked if anyone was going to the Paris meeting to contact him so that a uniform could be provided and they could assist in the promotion of the 2010 Congress. Noted.

MOVED R Olive seconded T Shields

THAT the report of the WFO 2010 Committee be adopted.

CARRIED.

9.13 Recent Graduates Committee

Dr Shell had nothing to add to her report.

Dr Crawford thanked Dr Shell for her excellent work on the inauguration of the Committee which will prove to be a very important arm of the Society.

MOVED E Crawford seconded P Scott

THAT the Recent Graduates Committee report be adopted.

CARRIED.

10. BUSINESS REFERRED BY EXECUTIVE/COUNCIL

10.1 Changes to Constitution

A circular containing the suggested changes to the Constitution had been sent out with the agenda papers. These were as follows:

(1) Proposed change to the Composition of Council:

“That the words ‘Second Vice President’ be replaced with ‘Treasurer Elect’; that the words ‘Chairman of Congress’ be replaced with the word ‘Treasurer’; and that Clause 14.2 (h) be deleted.”

MOVED E Crawford seconded J Cameron

THAT the changes to the Constitution as proposed regarding the Composition of Council be accepted.

CARRIED.

(2) Proposed change from First Vice President to Vice President:

“That the Constitution be amended by deleting the word ‘First’ from the following - Clause 14.2 (d), the heading of Clause 15.2, Clause 15.2, Clause 29.1, Clause 29.2, the Table of Contents 15.2, and By-Law 2.4 (a) on lines three and six.”

MOVED E Crawford seconded J Cameron

THAT the changes to the Constitution regarding change from First Vice President to Vice President be accepted.

CARRIED.

(3) Proposed change to Membership application procedures:

“That the words ‘the applications and’ and ‘together with the amount of the current annual subscription of the Society.’ be deleted from Clause 17.4 (d) (iv).”

MOVED E Crawford seconded J Cameron

THAT the changes to the Constitution regarding changes to Membership application procedures be accepted.

CARRIED.

(4) Proposed elimination of Associate Membership Category

Background:

- As a specialist association the Associate Membership category is now not as relevant as it was in the past.
- Previous educational and membership requirements, which no longer apply, previously made Associate Membership a more relevant part of the ASO. However educational requirements have now changed.
- The last new Associate Member was admitted in 2000. The one previous to that was 10 years earlier.
- There are now very few Associate Members.
- All current Associate Members have been advised of this proposed change.

To effect this change then the following amendments to the Constitution need to be approved by a vote of the membership, such that:

1. A. “Delete the following:

- Clause 5.4 Associate Membership
- The words ‘Associate’ and ‘Associate Membership’ from clause 6.3
- The words ‘Associate and’ from the title of clause 10.4 and 10.5
- Clause 10.12 (c)
- The word ‘Associate’ from the title of clause 11.4 as well as from the first sentence
- Reference to ‘Associate Membership’ in the Table of Contents

2. B. and Replace:

- The words ‘An Associate or’ from clause 10.4 and 10.5 with the word ‘A’

C. and Renumber:

- Clause 10.12 (d), (e) and (f), to (c), (d) and (e)
- Page numbers in the Table of Contents as necessary.”

MOVED E Crawford seconded J Cameron

THAT the changes to the Constitution regarding the elimination of Associate Membership be accepted.

CARRIED.

Dr Crawford advised that he had personally contacted all the current Associate Members to advise them of this change which was necessary to bring the Society in line with other Specialist Societies. Everyone was happy with this and the current Associate Members would remain members until 31

December 2005. They had all been advised that they would be very welcome at any of the Societies meetings both State and Nationally.

Dr Fricker asked if people would still attend ASO Congress and Foundation Meetings because he had received feed back from one member who had wanted to attend the Foundation Meeting saying that he was told he could not attend.

Dr Dickinson advised that there was a non-member category on the registration brochure for the Foundation Meeting and the Secretariat had been sending out brochures to non-members on request.

11. CLOSE OF MEETING

Dr Crawford thanked everyone for attending the meeting and there being no further business the meeting closed 1.05 p.m.