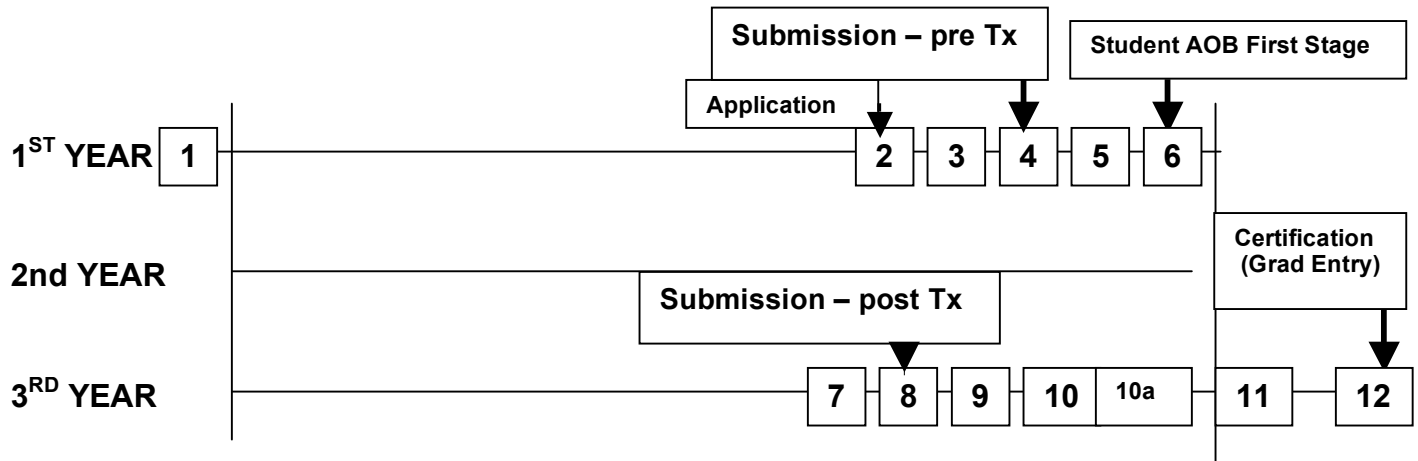




PATHWAY FOR STUDENT FIRST STAGE & CERTIFICATION

(Updated Dec 09)



<p>1 Selection for course</p> <p>ADA M'ship (or equiv o/s)</p> <p>ASO/NZAO Student M'ship</p>	<p>2 Application</p> <p>During 1st year: Student (with help of Dept Head) selects 5 cases: -2 Board /3 back-ups</p> <p>Student sends to Fed Office: -Privacy Consent Forms (x5) -Form 1 -\$220AUD processing fee</p>	<p>3 Fed Office: -records application -files Privacy Cons Forms - sends to student: - Receipt ltr - AOB Unique Number - email copies to: AOB Chair, Chair Elect, Registrar, State Conv, Dept Head, School Liaison Person</p>	<p>4 Submission – preTx (before end 1st year) Student sends to State Convenor: -copy of Form 1 -Form 2 -Board cases (x2) – pre Tx (records: AOB specs) -Backup cases (x3) (r/graphs only) (back-up r/graphs returned)</p>	<p>5 State Convenor sends the 2 AOB cases to Assessors (x2) -Form 2 (nil Form 1) -Assessment of Board cases -?batch assessed in Department</p>
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<p>6 Student AOB First Stage Assessors send completed Assessment Forms to State Convenor</p> <p>If all in order, Convenor sends to Fed Office: Assessment Forms, Form 2</p> <p>Fed Office sends to Student: - Congrats Ltr (S2), signed AOB Chair - email copies to: AOB Chair, Chair Elect, Registrar, State Conv, Dept Head, School Liaison Person</p>	<p>7 Late final year:</p> <p>Student submits application form for Full ASO/NZAO M'ship to Fed Office (or overseas m'ship where relevant)</p>	<p>8 Submission – post Tx</p> <p>At end of course student sends to State Convenor: -2 Board cases – pre Tx & end Tx (records: as per AOB specs) -Form 3 -Copies of Form 1 and of Form 2</p> <p>Note: Prof Devt Log not required</p>	<p>9 State Convenor sends to State Assessors (x2): -Forms 2 & 3 (nil Form 1) - the 2 AOB cases -Assessment of cases for Certification (GE)</p> <p>-?Can be batch assessed in Dept at time of final yr case presentations if this suits Department</p>
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<p>10 Assessors send completed Assessment Forms to State Convenor</p> <p>-If all in order Convenor sends to Fed Office: Form 3, Asst Forms, advice that reqts have been met</p> <p>-Fed Off records that AOB Cert(GE) to be awarded when Full ASO/NZAO Membership is granted</p>	<p>10a (note: this is a reminder for Dept Heads)</p> <p>Dept Head to select 4 cases from Board cases for submission for next AOB Student Awards (at next Congress or FRE meeting)</p>	<p>11 Full ASO, NZAO or o'seas m'ship</p> <p>When Full ASO/NZAO membership is granted: Fed Office records AOB (Grad Entry) Certification for candidate</p>	<p>12. AOB Certification (Grad Entry)</p> <p>Fed Office sends: - Ltr of Congrats S3 to graduate (S4 for O'seas member) - signed AOB Chair</p> <p>- email copies to: AOB Chair, Chair Elect, Registrar, State Conv, Dept Head, School Liaison Person</p>
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- Notes**
1. AOB Certification (Grad Entry) expires at end of the 2nd year post course completion.
 2. At each school a Liaison Person has been appointed to ensure that all students stay up-to-date with their AOB requirements
 3. Note: Professional Development Log is not required for AOB Certification (Grad Entry)