



AUSTRALASIAN ORTHODONTIC BOARD

## The AOB Certification Process

### Introduction

The Australasian Orthodontic Board (AOB) emphasises **continuing education** - it provides ASO/NZAO Members the incentive and means of improving and developing their orthodontic knowledge and skills throughout their professional working lives.

To become a member of the AOB, applicants must complete the AOB Certification process which, in essence, requires them to:

- Nominate two "Board cases" which are presented before treatment and then again after treatment for anonymous, non-graded assessment by AOB-appointed peers.
- Gain sufficient "Professional Development Points" by attending educational meetings.

The **AOB Certification Process** involves three steps:

1. **Application and Case Nomination**
2. **AOB First Stage**
3. **AOB Certification**

AOB Certification will last for **five years**<sup>1</sup>.

For ongoing AOB Certification, applicants must apply to repeat the entire AOB Certification process before AOB Certification expires.

All of the forms required for the AOB Certification process may be downloaded from the AOB website at **[www.aso.org.au/aob](http://www.aso.org.au/aob)** or obtained from ASO Secretariat (02) 9431 8666.

**Applicants should retain a copy of all forms.**

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<sup>1</sup> If obtained by way of the "Student Pathway", AOB Certification will last **two years**.



## AUSTRALASIAN ORTHODONTIC BOARD

### Application and Case Nomination

The following are eligible to apply for AOB membership:

- ASO/NZAO Full Members
- ASO Overseas Members
- ASO/NZAO Student Members<sup>2</sup>

Application should be made within **three months** of the commencement of treatment of the nominated cases.

Application and Case Nomination is made on Form 1.

On this form, applicants must **nominate up to five cases**<sup>3</sup> that they are about to treat.

- **Two cases** (Board Cases) are to be submitted for assessment at the commencement of treatment and then again after treatment has been completed.
- Up to **three cases** (Back-up Cases) are used to replace a Board Case if the need arises.

Applicants must submit:

- **Form 1 - Application and Case Nomination** (two copies)
- **Privacy Consent Forms**<sup>4</sup> (one for each of the nominated cases)
- **Processing Fee of \$AUD 200** (payment may be made by cheque or credit card)

To:  
The Australasian Orthodontic Board  
PO Box 576  
Crows Nest NSW 1585  
Australia

On receipt of the above, the applicant will be issued with a **unique AOB Number**, which is used to preserve anonymity throughout the AOB Certification procedure.

When you receive your AOB Number, you may proceed with AOB First Stage.

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<sup>2</sup> ASO/NZAO Student Members should obtain AOB Certification by way of the "Student Pathway". Details of the "Student Pathway" may be found on the AOB website at [www.aso.org.au/aob](http://www.aso.org.au/aob).

<sup>3</sup> The Board recommends the nomination of five cases to ensure that the minimum number of **two cases** is ultimately available for evaluation on the completion of treatment. Should you elect to nominate fewer than five cases, you might be unable to complete the requirements for Certification.

<sup>4</sup> Privacy Consent Forms will be retained by the AOB.



## AUSTRALASIAN ORTHODONTIC BOARD

### AOB First Stage

After you have received your AOB Number, you must submit the following to your **State Convenor**<sup>5</sup>:

- **Form 2 - Case Details** (one copy for each of your two Board Cases)
- **Pre-treatment records**<sup>6</sup> for each of the **two Board Cases**
- **Radiographs** (OPG and Lat Ceph) for each of the **Back-up Cases**

The radiographs for your back-up cases will be noted and returned to you immediately.

Upon receipt of the above, your State Convenor will arrange for your two Board Cases to be assessed by AOB-appointed peers. **Assessment will be anonymous and non-graded.** When your two Board Cases have been assessed, the case records and an evaluation report will be returned to you.

You will be notified when you have received AOB First Stage.

Within **three years** of receiving ASO First Stage, you must fulfill and submit the requirements for AOB Certification.

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<sup>5</sup> Contact details of State Convenors are listed on the AOB website at [www.aso.org.au/aob](http://www.aso.org.au/aob).

<sup>6</sup> Stipulated requirements for records are listed on the AOB website at [www.aso.org.au/aob](http://www.aso.org.au/aob).



## AUSTRALASIAN ORTHODONTIC BOARD

### AOB Certification

As soon as you have accumulated the required number of **Professional Development Points** and **completed your two Board Cases**, you should collect post-treatment records, analyze treatment, and apply for AOB Certification using Form 3.

Within **three years** of obtaining AOB First Stage, you must submit to your State Convenor<sup>7</sup>:

- **Form 3 – Application for AOB Certification**
- **Professional Development Log**
- **Pre-treatment and post-treatment records<sup>8</sup>** for each of your two **Board Cases**

Use the **Professional Development Log** to provide a formal record of professional development. You must accumulate at least **20 points** during each AOB Certification period.

The following table outlines how points are allotted:

Attendance at a branch meeting (ASO Inc)	1 point
Attendance at a State branch clinical day (ASO Inc)	5 points
Attendance at courses by recognised orthodontic societies, affiliated dental groups and associations	5 points
Attendance at a major orthodontic congress (including overseas congress)	10 points
Invited lecturer to a congress, course or plenary session	15 points
Publication in a refereed scientific journal	15 points

Upon receipt of the above, your State Convenor will arrange for your two Board Cases to be assessed by AOB-appointed peers. **Assessment will be anonymous and non-graded.** When your two Board Cases have been assessed, the case records and an evaluation report will be returned to you.

You will be notified when you have received AOB Certification.

AOB Certification will last for **five years<sup>9</sup>**.

For ongoing AOB Certification, you must apply to repeat the entire AOB Certification process before AOB Certification expires.

Once AOB Certified members have undergone the entire AOB Certification process **twice** and have reached the age of **fifty-five years**, the re-certification process does not require the submission of case reports.

<sup>7</sup> Contact details of State Convenors are listed on the AOB website at [www.aso.org.au/aob](http://www.aso.org.au/aob).

<sup>8</sup> Stipulated requirements for records are listed on the AOB website at [www.aso.org.au/aob](http://www.aso.org.au/aob).

<sup>9</sup> If achieved by way of the Student Pathway, AOB Certification will last **two years**.